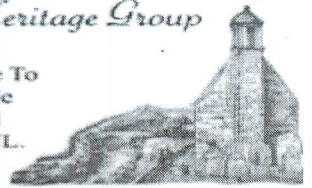


Stonehouse Heritage Group

All Correspondence To
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Tel. 07964010256.
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**ANNUAL REPORT AND ACCOUNTS
FOR THE
YEAR ENDED 31ST OCTOBER 2021**

**PREPARED FOR
OFFICE OF THE SCOTTISH CHARITY REGULATOR**

Submitted by R Freel Chairman.

Robert Freel 12/1/2022

1 INTRODUCTION

1.1 Introduction

This report and set of financial accounts is being compiled by the trustees of Stonehouse Heritage Group (SCO20826) to meet the requirements of the Office of the Scottish Charity Regulator for the period 1st November 2020 to 31st October 2021.

1.2 Background

Stonehouse Heritage Group was formed in 1991 and its aims and objectives are to research, collect and document all areas of heritage pertaining to Stonehouse and surrounding area and to make its findings public knowledge using standard means of leaflets and booklets, its website and group Facebook. It will also monitor current developments within the locality and by research and education provide a safeguard for the heritage of Stonehouse.

The organisation is open to anyone who has an interest in Stonehouse (Lanarkshire) and wishes to be involved in carrying out historical, genealogical / family history, research in any field concerning Stonehouse. The group will provide support in any research matter and may assist with funding with the only constraint being that the group receive a copy of the research and where we have provided funding the copyright is shared with the group and the group are acknowledged in any future publications.

The group is governed by its constitution which was amended and adopted at an Extraordinary General Meeting (EGM) held on 14th April 2008 due to comments by lottery awarding body "Awards for All" during a grant application process. More recently the group consulted with its members between October 2018 and October 2019 and at its AGM on 2nd December 2019 members agreed the revised constitution. This was then subsequently notified to OSCR and was accepted although the group should have consulted with OSCR prior to the change.

1.3 Executive and Sub Committees

At the group's Annual General Meeting Held on 7th December 2020 the following personnel were re-elected as the executive officers to serve on the Management Committee .

Management Committee

Chairman	Robert Freel
Vice Chairman	Alison Alder
Secretary	Tom Gillespie
Treasurer	Jim Monie
Committee Members:	Shona Maclean, Kirstie Gillespie

Grants Sub Committee

No meetings held, however it was agreed that the Chair and any other member could make applications for grants provided they update members at the next available meeting. The Chair would continue to make applications to South Lanarkshire Council (SLC) community grants fund whenever previous

grant expenditure was completed and confirmation of this was passed to SLC.

Applications were made to the following organisations for grant funding.

- SLC community grants scheme. Digitisation of School admission books.
- Stonehouse community council for a micro grant and was successful.

Website Development -Sub Committee

Following the success of the Banks Kypemuir and SLC renewable energy fund grant applications, work has continued by Digital Routes Scotland who were engaged to work on the upgrade of the website. This has not been complete but has commenced.

The following is an outline of the work either completed or still ongoing.

- Census pages being split into individual census years. **(Completed)**.
- Media drop down menu being created to include photo albums, audio and video. **(Completed)**.
- New gallery which combines all the individual page galleries. **(Completed)**.
- Headmasters diary log for Greenside school being digitised
- Townhead School in flip book format uploaded **(Completed)**.
- War records for WW1 added **(Complete)**
- Pre WW1 records being prepared
- Ongoing for WW2
- School admissions records in excel added with a digital copy being made to be added at a later date. **(Ongoing)**
- FC School Log book being digitised for upload to site probably January 2022. (Ongoing)

Oral History Sub committee

No meetings were held in the previous year, however oral history recording being added to website as part of the upgrade.

2 Main Activities of the Group during 2020-2021

The group have not been able to meet physically since March 2020 and 2021 has been no different. The AGM was held by virtual means and access to this was made available to all members.

Zoom as a means of communicating with committee has been used throughout the year.

Work has continued on the website with school diaries being made available in a flip book format where each page can be turned. The main areas completed are outlined in section 1.3. The war records are proving to be more difficult as each individual WW1 enlistee requires a page to be created and then all information on the individual added to the page.

Planning for our 30th anniversary exhibition which was cancelled due to covid restrictions continues and provisional dates for 2022 have been set but need to be agreed with the local church. John young has prepared the exhibition boards and the new leaflet with committee members to read and make comment on them.

Two local walks were written and added to the Stonehouse Inside Out local app which gives visitors a virtual small walk round the village commencing from the cross area.

Funding from a £500 micro grant awarded from Stonehouse community council will allow the group to proceed with the scanning of the School admission log books which commence in 1880. The size of the books is proving to be more difficult as they span two A3 pages and need to be read as two pages. It is hoped that these will be available in February for upload to the website. These will be made available to the members only section of the site.

As reported last year Tom Gillespie has continued his work on recording all the Stonehouse Cemetery interments and gravestone inscriptions and are being compiled into a book which will be put on sale in the coming year. Tom is also compiling the full list of personnel who served in World War II.

School photographs by decade have now been added to the photo album section of the website and these have been put in chronological order and are continually updated throughout the year as additional names or photographs are passed to group members.

Facebook has been invaluable at obtaining additional names.

Membership of the group as of November 2020 was sitting at 58.

The AGM for 2021 is going to have to be a virtual meeting as opposed to being held locally in the presence of all attending members. Again all current members fully paid up members will be contacted and encouraged to attend the virtual meeting. Assistance will be offered to those not accustomed to using Zoom.

Independent Examiner's Report on the Accounts

Report to the trustees/members of	Charity name						
	Stonehouse Heritage Group						
Registered charity number	SC 020826						
On the accounts of the charity for the period	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
	1st	November	2020	to	31st	October	2021
Set out on pages	7-10			(remember to include the page numbers of additional sheets)			
Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>						
Basis of independent examiner's statement	<p>My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.</p>						
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or</p> <p>To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p>						
Signed:	<i>G Lammie</i>					Date:	10-01-2022
Name:	G Lammie						
Relevant professional qualification(s) or body (if any):	Retired Payroll Manager						
Address:	56 Wester Road Glasgow						

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

**3 STATEMENT OF INCOME AND EXPENDITURE FOR THE YEAR ENDED
31ST OCTOBER 2020**

INCOME AND EXPENDITURE ACCOUNT FOR STONEHOUSE HERITAGE GROUP (SCO20826)
12 MONTHS ENDED 31ST OCTOBER 2021.

<u>INCOME</u>	<u>Notes</u>	<u>2021</u>	<u>2020</u>
Membership Web	4	£484.00	£613.00
Membership Ordinary	4	£144.00	£40.00
Bank Interest	4	£4.38	£2.77
Donations	5	£15.00	£24.50
Photographs		£0.00	£0.00
Advertising		£0.00	£0.00
ROW booklet	4	£4.00	£6.00
St ninians booklet		£0.00	£0.00
Misc.		£0.00	£0.00
Grants:			
2019-2020: Scotmid £500, SLC REF £3000, CC Micro Grant, Banks £4000, SLC com. £300			
2020-2021: CC Micro Grant £500, SLC Community £300	2,5	£800.00	£8,300.00
		<u>£1,451.38</u>	<u>£8,986.27</u>

<u>EXPENDITURE</u>			
Postage & Stationary		£0.00	£28.88
Graveyard project		£0.00	£0.00
Hall Let		£0.00	£0.00
Group Memberships	6	£131.93	£30.00
Newsletter		£0.00	£0.00
Miscellaneous	8	£166.34	£93.76
Talks		£0.00	£0.00
Web Development	8	£36.00	£161.86
Training		£0.00	£0.00
Grants:			
2019-20: Banks £1600, SLC REF £1680, SLC com £350			
2020-2021: Banks 2400, SLC Ref £566, SLC com £300	6	£3,265.94	£3,629.99
Photographs		£0.00	£0.00
		<u>£3,600.21</u>	<u>£3,944.49</u>
Excess / Deficit for Period		-£2,148.83	£5,041.78
Accumulated Fund B/Fwd		£10,168.38	£5,126.60
Adjustment to Accumulated fund		£0.00	£0.00
Total Accumulated Fund C/Fwd		<u>£8,019.55</u>	<u>£10,168.38</u>

ACCUMULATED FUND AS AT 31ST OCTOBER 2021

	<u>ASSETS</u>
BANK	£7,980.56
CASH IN HAND	£38.99
	<u>£8,019.55</u>

Financial Examiners Report

I have examined the accounts of Stonehouse Heritage Group for the period ended 31st October 2021 From the paperwork available and the explanations given I am satisfied that the financial statement gives a true and fair view of the clubs financial activity and affairs upto and including 31ST October 2021.

Signed..... *Robert Freel* Date *12TH January 2022*

Company/Designation..... *Chair*

We the undersigned being the trustees/executive of Stonehouse Heritage Group approve these accounts.

Robert Freel Chair
Alison Alder Vice chair
James Monie Treasurer
Tom Gillespie Secretary

Date 10th January 2022

4 NOTES TO THE ACCOUNTS FOR THE YEAR END 31ST OCTOBER 2021

1. Basis of Accounting

The accounts have been prepared on an Income and Expenditure basis in accordance with the **Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 as amended.**

2. Nature and Purpose of funds

Unrestricted Funds are those that may be used at the discretion of the trustees in furtherance of the aims and objectives of the group.

Restricted funds may only be used for a specific purpose. Restrictions arise when specific conditions are applied or funds are obtained for a specific purpose.

Restricted funds

Funds for the following grants have not been fully committed and are anticipated to be committed during the period November 2021 to October 2021.

- SLC Community Grant awarded 2021 £300
- SLC Renewable Energy Fund awarded 2019-2020 £754
- Scotmid £500
- Stonehouse community council Micro Grant £1000

3. Related Party Transactions

Web development and hosting carried out by Digital Routes Scotland Limited.

4. Income

The majority of the group's income comes from Grants, memberships, donations and grants. Memberships include ordinary membership which is paid locally or via the website through PayPal. A summary of the main income is as follows

Restricted Income

Total Membership income	£628
Booklet Sales	£4
Bank Interest	£4
Donations	£15

5. Grants & Donations Received

Grants

Total Grants received during the financial year were £800

SLC community Grant £300
Community council Micro grant Grant £500

Donations

A single donation of £5 from Mr Doran and £5.00 from Amazon.

6. Expenditure

Grants & Donations Made

Grants:

Banks Kypemuir	£2400
SLC Ref	£566
SLC community	£300

Donations:

Poppy Crosses	£25
Bandstand Project	£50
Elephants Project	£50

Membership Expenditure

Membership of LHF and LFHS.	£25
British Newspaper Archive	£80
Find my past	£27

7. Governance Costs

No independent examiners fee paid.

8. Miscellaneous costs

Expenditure

Poppy wreath	£27
Gift	£14

Web Hosting & Development

Domain names	£36
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11. Training

No formal training organised although Scotmid Grant to be used towards website training.