



**ANNUAL REPORT AND ACCOUNTS
FOR THE
YEAR ENDED 31ST OCTOBER 2022**

**PREPARED FOR
OFFICE OF THE SCOTTISH CHARITY REGULATOR**

Submitted by R Freel Chairman.

Robert Freel 16th January 2023

1 INTRODUCTION

1.1 Introduction

This set of financial accounts is being compiled by the trustees of Stonehouse Heritage Group (SCO20826) to meet the requirements of the Office of the Scottish Charity Regulator for the period 1st November 2021 to 31st October 2022.

1.2 Background

Stonehouse Heritage Group was formed in 1991 and its aims and objectives are to research, collect and document all areas of heritage pertaining to Stonehouse and surrounding area and to make its findings public knowledge using standard means of leaflets and booklets, its website and group Facebook. It will also monitor current developments within the locality and by research and education provide a safeguard for the heritage of Stonehouse.

The organisation is open to anyone who has an interest in Stonehouse (Lanarkshire) and wishes to be involved in carrying out historical, genealogical / family history, research in any field concerning Stonehouse. The group will provide support in any research matter and may assist with funding with the only constraint being that the group receive a copy of the research and where we have provided funding the copyright is shared with the group and the group are acknowledged in any future publications.

The group is governed by its constitution which was amended and adopted at an Extraordinary General Meeting (EGM) held on 14th April 2008 due to comments by lottery awarding body "Awards for All" during a grant application process. More recently the group consulted with its members between October 2018 and October 2019 and at its AGM on 2nd December 2019 members agreed the revised constitution. This was then subsequently notified to OSCR and was accepted although the group should have consulted with OSCR prior to the change.

1.3 Executives and Sub Committees

At the group's Annual General Meeting Held on 10th January 2022 the following personnel were re-elected as the executive officers to serve on the Management Committee .

Management Committee

Chairman	Robert Freel
Vice Chairman	Alison Alder
Secretary	Tom Gillespie
Treasurer	Jim Monie
Committee Members:	Shona Maclean, Kirstie Gillespie

Grants Sub Committee

No meeting held for a number of years; however it was agreed that the Chair and any other committee member or member could make applications for grants provided they update members at the next available meeting. The Chair would continue to make applications to South Lanarkshire Council

(SLC) community grants fund whenever previous grant expenditure was completed and confirmation of this was passed to SLC.

Applications were made to the following organisations for grant funding during 2021-2022.

- SLC community grants scheme.
- Arnold Clark Community Scheme.

Both applications were successful

Website Development

The initial funding from the Banks Kypemuir has been spent leaving the SLC renewable energy fund grant money to spend. Fifty percent of the SLC REF grant has been supplied up front with the remainder to be grant to be paid based on invoices. Currently we have spent £5643 of which £2643 has to be reclaimed. Digital Routes Scotland who was engaged to work on the upgrade of the website has continued to carry out work and support the group. This work is now over 90% complete with only minor changes and plug in upgrades to be carried out. The final invoice submissions were made to the SLC renewable energy fund in December 2022 and will show in the 2022-2023 accounts.

The following is a summary of the work either completed or still ongoing.

- Census pages split into individual census years. **(Completed)**.
- Media drop down menu being created to include categorised full photo albums of pictures on the website. **(Completed)**.
- New gallery which combines all the individual page galleries linked to media drop down. **(Completed)**.
- Headmaster's diary log for Greenside school digitised and uploaded to web site. **(Completed)**
- Townhead School in flip book format uploaded to website **(Completed)**.
- Camnethan School log book added **(Complete)**.
- War records for WW1 added **(Complete)**
- Pre WW1 records being prepared but work continuing.
- Ongoing for WW2
- School admissions digital copies added to site in flip book format. 1880 to 1947. **(Complete)**
- School admissions books after 1947 digitised but not added to web due to data protection.
- FC School Log book digitised and added to site. **(Complete)**
- Paterson church births and baptisms digital copy added to site. **(Complete)**

Oral History Sub committee

No members for this committee and therefore no meetings were held in the previous year, however oral history records that the group have been added to website as part of the upgrade.

2 **Main Activities of the Group during 2021-2022**

The group did not have any physically meetings until midway through the year due to the lifestyles hall not being available for use due to covid restrictions and its use as a vaccination centre.

Resource room on a Saturday morning reopened in July / August 2022 and is now open for drop in or by special request.

Website

Work has continued on the website with school admissions being made available in a flip book format where each page can be turned. New school photographs as they have been passed to the group have been added and where names are available these have been created to a spreadsheet.

Visits: - Gilmour Ancestors

Mrs Day and family members from overseas contacted the group advising that they were coming to Scotland in May. The family had links to the Gilmour family and sought the group's assistance to tour sights around the village. An itinerary was completed and sent to Mrs Day for their visit. Arrangements were made to open the Paterson Church for their visit as Henry Paterson Gilmour a great uncle and other family members were linked to the church. Visits to the old cemetery the streets that their ancestors lived were also incorporated.

Visits: - Sorbie Families

Group were contacted to organise a visit by Sorbie Clan Family members who had organised a clan gathering at a local hotel. The group wished to walk the village, look at streets and places where their ancestors had stayed as well as visit the old cemetery. Over 15 members of the Sorbie clan gathered at the allotted meeting point and toured the village.

Visits: - Kittymuirhill and West mains

Jim Monie had been contacted by an overseas member asking about Kittymuirhill and West mains farms. Contact was made with farm occupiers and the visit was organised late afternoon following the sorbie visits.

Exhibition

Our 30th anniversary exhibition which was cancelled due to covid restrictions was re-arranged and opened on 10th June 2022 and ran till 13th June. Attendance was reasonable averaging around 40 per day and considering that Covid restrictions had not long been lifted and Covid cases were still high the group reasonably happy with this.

Reusable posters and a 30 year celebration leaflet were produced for the event and donations at the event amounted to just over £140 of which £120 was donated back to the church for the use of the hall. Posters will be held by John Young.

As part of the group's collaboration with the Lanarkshire Heritage Forum a Victorian resource box was loaned from SLC Low Parks Museum for the exhibition and proved to be popular with visitors.

School photographs

These have been added to the main media drop down and are listed by decade but don't have names. If a site user requires names they need to go to the school photographs page and use the search box under each decade spreadsheet. Facebook is used on a regular basis to establish further names or donations of new photographs and site is updated accordingly.

Presentations

John Young provided three presentations to groups in the latter part of the year.

AGM

The AGM is scheduled to take place on January 9th 2023 due to the non-availability of committee members for December 2022. Invitations have been issued to members and if requests to join by zoom are received we will also have a lap top linked to zoom.

Lanarkshire Heritage Forum (LHF)

The group is actively involved with the LHF and currently participate in the joint Harwell Recovery restoration contract t

Membership

Membership numbers are consistent with previous years.

Independent Examiner's Report on the Accounts

Report to the trustees/members of	Charity name						
	Stonehouse Heritage Group						
Registered charity number	SC 020826						
On the accounts of the charity for the period	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
	1st	November	2021	to	31st	October	2022
Set out on pages	7-11				(remember to include the page numbers of additional sheets)		
Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>						
Basis of independent examiner's statement	<p>My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.</p>						
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or</p> <p>To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p>						
Signed:	<i>G Lammie</i>					Date:	16-01-2023
Name:	G Lammie						
Relevant professional qualification(s) or body (if any):	Retired Payroll Manager						
Address:	56 Wester Road Glasgow						

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

**3 STATEMENT OF INCOME AND EXPENDITURE FOR THE YEAR ENDED
31ST OCTOBER 2022**

**INCOME AND EXPENDITURE ACCOUNT FOR STONEHOUSE HERITAGE GROUP (SCO20826)
12 MONTHS ENDED 31ST OCTOBER 2022.**

<u>INCOME</u>	<u>Notes</u>	<u>2022</u>	<u>2021</u>
Membership Web	4	£528.00	£484.00
Membership Ordinary	4	£42.00	£144.00
Bank Interest	4	£6.07	£4.38
Donations	5	£1,408.05	£15.00
Photographs		£0.00	£0.00
Advertising		£0.00	£0.00
ROW booklet		£0.00	£4.00
St ninians booklet		£0.00	£0.00
Misc.		£0.00	£0.00
Grants: <small>2020-2021: CC Micro Grant £500, SLC Community £300 2021-2022: Arnold Clark £1000, SLC community £264.</small>	2,5	£1,264.00	£800.00
		<u>£3,248.12</u>	<u>£1,451.38</u>
 EXPENDITURE			
Postage & Stationary	8	£39.39	£0.00
Hall Let	6	£120.00	£131.93
Group Memberships	6	£86.96	£0.00
Newsletter		£0.00	£0.00
Miscellaneous	8	£322.00	£166.34
Talks		£0.00	£0.00
Web Development	8	£14.44	£36.00
Training		£0.00	£0.00
Grants <small>2020-2021: Banks 2400, SLC Ref E566, SLC com E300 2021-2022: A Clark £637, SLC REF £1300, SLC com £423, domain £69</small>	6	£2,429.18	£3,265.94
		£3,011.97	£3,600.21
Excess / Deficit for Period		£236.15	-£2,148.83
Accumulated Fund B/Fwd		£8,019.55	£10,168.38
Adjustment to Accumulated fund		£0.00	£0.00
Total Accumulated Fund C/Fwd		£8,255.70	£8,019.55

ACCUMULATED FUND AS AT 31ST OCTOBER 2022

	ASSETS
BANK	£8,215.05
CASH IN HAND	£40.65
	£8,255.70

Financial Examiners Report

I have examined the accounts of Stonehouse Heritage Group for the period ended 31st October 2022 From the paperwork available and the explanations given I am satisfied that the financial statement gives a true and fair view of the clubs financial activity and affairs upto and including 31ST October 2022.

Signed... *G. L...* Date..... *16th JANUARY 2023*

Company/Designation..... *NOT APPROVED*

We the undersigned being the trustees/executive of Stonehouse Heritage Group approve these accounts.

SHG Chairman *Robert Freel* (R Freel) Date..... *16th January 2023*

SHG Treasurer *John Monie* (J Monie) Date..... *16th January 2023*

4 NOTES TO THE ACCOUNTS FOR THE YEAR END 31ST OCTOBER 2022

1. Basis of Accounting

The accounts have been prepared on an Income and Expenditure basis in accordance with the **Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 as amended.**

2. Nature and Purpose of funds

Unrestricted Funds are those that may be used at the discretion of the trustees in furtherance of the aims and objectives of the group.

Restricted funds may only be used for a specific purpose. Restrictions arise when specific conditions are applied or funds are obtained for a specific purpose.

£1764 is currently restricted

3. Related Party Transactions

Web development and hosting carried out by Digital Routes Scotland Limited.

4. Income

The majority of the group's income comes from Grants, memberships, donations and grants. Memberships include ordinary membership which is paid locally or via the website through PayPal. A summary of the main income is as follows

Restricted Income 2021-2022

Grants £1264

Unrestricted Income 2021-2022

Total income £1984

5. Grants & Donations Received

Grants

Total Grants received during the financial year were £1264 split as follows:

SLC community Grant	£264
Arnold Clark Community	£1000

Donations

Donations totalled £1408

Anon:	£1000
Gilmour Family	£208
Exhibition Jar	£143
Sorbie Family	£40
Post Cards	£12
Amazon smile	£5

6. Expenditure

Grants & Donations Made

Total £2429

Grants:

A Clark	£637
SLC Ref	£1369
SLC community	£423

Donations:

Church Hall let	£120
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Membership Expenditure

Membership of LHF	£15
British Newspaper Archive	£72

7. Governance Costs

No independent examiners fee paid.

8. Miscellaneous costs

Expenditure

Leaflets	£210
Harwell	£58
Postage	£39
Poppy wreath	£38
Sundries	£16

Web Hosting & Development

Premio folders	£14
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11. Training

A training manual will be produced by Digital Routes for the website operation.