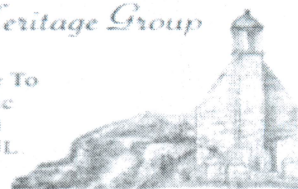


Stonehouse Heritage Group

All Correspondence To
Stonehouse Lifestyle
2 Udsion Mill Road
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Tel. 07964010256
Charity Number SC020826.
info@stonehouseheritage.co.uk

ANNUAL REPORT AND ACCOUNTS

FOR THE

YEAR ENDED 31ST OCTOBER 2023

PREPARED FOR

OFFICE OF THE SCOTTISH CHARITY REGULATOR

Submitted by R Freel (Chairman).

A handwritten signature in black ink that reads "Robert Freel". The signature is written in a cursive, slightly slanted style.

1 INTRODUCTION

1.1 Introduction

This set of financial accounts is being compiled by the trustees of Stonehouse Heritage Group (SCO20826) to meet the requirements of the Office of the Scottish Charity Regulator for the period 1st November 2022 to 31st October 2023.

1.2 Background

Stonehouse Heritage Group was formed in 1991 and its aims and objectives are to research, collect and document all areas of heritage pertaining to Stonehouse and surrounding area and to make its findings public knowledge using standard means of leaflets and booklets, its website and group Facebook. It will also monitor current developments within the locality and by research and education provide a safeguard for the heritage of Stonehouse.

The organisation is open to anyone who has an interest in Stonehouse (Lanarkshire) and wishes to be involved in carrying out historical, genealogical / family history, research in any field concerning Stonehouse. The group will provide support in any research matter and may assist with funding with the only constraint being that the group receive a copy of the research and where we have provided funding the copyright is shared with the group and the group are acknowledged in any future publications.

The group is governed by its constitution which was amended and adopted at an Extraordinary General Meeting (EGM) held on 14th April 2008 due to comments by lottery awarding body "Awards for All" during a grant application process. More recently the group consulted with its members between October 2018 and October 2019 and at its AGM on 2nd December 2019 members agreed the revised constitution. This was then subsequently notified to OSCR and was accepted although the group should have consulted with OSCR prior to the change.

1.3 Executives and Sub Committees

At the group's Annual General Meeting Held on 9th January 2023 the following personnel were re-elected as the executive officers to serve on the Management Committee .

Management Committee

Chairman	Robert Freel
Vice Chairman	Alison Alder
Secretary	Tom Gillespie
Treasurer	Jim Monie
Committee Members:	Shona Maclean, Kirstie Gillespie

Grants Sub Committee

No meeting held for a number of years; however it was agreed that the Chair and any other committee member or member could make applications for grants provided they update members at the next available meeting. The Chair would continue to make applications to South Lanarkshire Council

(SLC) community grants fund whenever previous grant expenditure was completed and confirmation of this was passed to SLC.

Applications were made to the following organisations for grant funding during 2022-23.

- SLC community grants scheme.
- Stonehouse Community council Micro Grant

Stonehouse community council micro grant was successful with a decision on SLC community Grant due November 2023.

Website Development

The main development areas have been completed and only routine maintenance in the form of amendments or new photographs have been added over the year. It was hoped that one of our members would take on this work but this has been put on hold at present. The REF grant final submission to SLC contained an error and required to be amended. One cheque had not been presented and it was discovered that this had not been received by the company and required a replacement cheque to be sent. Copies of all bank statements showing expenditure spent on the web development has been sent to south Lanarkshire Council Renewable Energy Fund team.

- Access to documentation on congregational church records has been obtained and work will commence on digitising these records which when completed will eventually be added to the web site.

Oral History Sub committee

No work on oral history has taken place for a number of years.

2 **Main Activities of the Group during 2022-2023**

The activities of the group have been affected by the changes in the staff working patterns in the local hall and lack of bookings resulting in the hall being closed on numerous Saturdays throughout the year.

The group had three themed evening meetings during the year.

- **Postcard Collections of Stonehouse and surrounding area.**
These were put on show with members of the public invited to come along and bring any postcards that they owned. Postcards on show were from the groups own collection and members of the public who had their own collections. Around 20 people attended.
- **World War 2 personnel**
Members of the public were invited to bring along any pictures or details of their family who served in the forces or civilian organisations during World War 2. This was aimed at collecting as much information as possible on any personnel who came from Stonehouse who served.

The aim was to add to the existing records held by the group which mainly consisted of those killed whilst in service. The group recognised that many men who served and returned were not included within our records and as records had not been released to the general public it was difficult to obtain information. Families of those who served could have information or could request information and pass it onto the group.

The group was also interested in obtaining information from those who served in the Women's Land Army, WREN's or civil defence forces (Home Guard).

The turnout for this was not great however from those who did attend a great deal of information was obtained.

- **School photographs for 1950, 1960, 1970, and 1980**

The third event was a schools photograph night whereby School photographs and pupil names were displayed and members of the public invited to bring along their own photographs or come along and help identify class mates in the school photographs. Photographs prior to the 1950's were also made available should anyone wish to view them.

Around 20 people attended and further names added to the collection with 3 additional photographs added to our collection.

The Resource room continues to be open on a Saturday morning whenever the hall is open.

Newspaper Archives

Member James Monie continues to search Newspaper archives for articles of interest and these are posted on our Facebook page and logged into newspaper folders.

Website

A number of new school photographs have been added to the site along with photographs of military personnel.

Medals –WW1 Robert & James Russell

Group were contacted by Chris Barrett from Australia offering medals and information on both Robert and James Russell. The group agreed to be custodians of the medals unless any family member came forward. Postage costs of shipping the medals from Australia were covered by the group. The medals were not long received when we were advised that a great nephew Mr Warren Russell in Australia would like the medals so these were all photographed by the group and returned to Mr Warren in Australia.

Visits: - Finnie Families

Group were contacted by Colin Finnie concerning an area where his ancestors stayed "Canderdykehead". Limited information held on this area however what information that we held was passed to Colin who was visiting during May –June. Unfortunately we were not able to meet up.

School photographs

Larkhall Academy school photographs have been added to the website and are also available in the media section of the website.

Presentations / Walks

John Young provided a number of three presentations to local groups in the latter part of the year as well as offering a few walks

AGM

The AGM is scheduled to take place on December 4th however dependant on numbers may be moved to January 2024

Lanarkshire Heritage Forum (LHF)

The group is actively involved with the LHF and currently participate in the joint Harwell Recovery restoration contract.

The forum offered our membership training on the care of paper and photographs and this was taken up by two members.

Further training is also being offered on Care of Textiles / costumes as well as Social media. All local members are being informed of these with an option of attending.

Mining / Geology Articles

Thanks to James Ballantyne in Sylvan lake Alberta Canada for transcribing three or four newspaper articles describing geology and locations of various mines around Stonehouse. These will be added to our website.

Membership

It is with regret that I also have to report that our secretary Mr Tom Gillespie passed away following a short illness in the second quarter of the year. Tom was heavily involved in pulling together the spreadsheet for World War 2 personnel as well as collating and recording the information that we had on the manse road cemetery interments and lair purchase including head stone inscription information. Our thoughts are with his family.

Membership numbers are slightly down on previous years despite seeking membership via Facebook.

The group will continue to seek new members via its Facebook and website pages.

Independent Examiner's Report on the Accounts

Report to the trustees/members of	Charity name						
	Stonehouse Heritage Group						
Registered charity number	SC 020826						
On the accounts of the charity for the period	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
	1st	November	2022	to	31st	October	2023
Set out on pages							(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.
Independent examiner's statement	In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]
	<p>1. which gives me reasonable cause to believe that in any material respect the requirements:</p> <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <p>2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p>
Signed:	<i>Michael Auld</i>
Name:	MICHAEL AULD
Relevant professional qualification(s) or body (if any):	B.A. Accountancy IAA. (Institute of Internal Auditors)
Address:	74 KIRKCALDY RD MAXWELL PARK GLASGOW G41 4LD.
Date:	5/12/23

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

**3 STATEMENT OF INCOME AND EXPENDITURE FOR THE YEAR ENDED
31ST OCTOBER 2022**

STONEHOUSE HERITAGE GROUP (SC020826)
INCOME AND EXPENDITURE ACCOUNT
12 MONTHS ENDED 31ST OCTOBER 2023

<u>INCOME</u>	<u>Notes</u>	<u>2022-2023</u>	<u>2021-2022</u>
Membership Web		£451.00	£528.00
Membership Ordinary	4	£80.00	£42.00
Bank Interest	4	£82.41	£6.07
Donations	4&5	£188.41	£1,408.05
Book Sales	4	£140.94	
Misc.		£64.85	£0.00
Grants: 2021-2023 A Clark £1000, SLC £264 2022-2023 SLC Micro grant	4&5	£500.00	£1,264.00
		£1,507.61	<u>£3,248.12</u>

EXPENDITURE

Postage & Stationary	8	£114.34	£39.39
Hall Let	8	£52.20	£120.00
Group Memberships	6	£102.39	£86.96
Miscellaneous	8	£215.76	£322.00
Web Development		£0.00	£14.44
Grants: 2021-2022 A Clark £637, SLC ref £1369, SLC com £423 2022-2023 SLC REF £835 SLC COMM £330	6	£1,165.15	£2,429.18
		£1,649.84	£3,011.97
Excess / Deficit for Period		-£142.23	£236.15
Accumulated Fund B/Fwd		£8,255.70	£8,019.55
Adjustment to Accumulated fund			£0.00
Total Accumulated Fund C/Fwd		£8,113.47	£8,255.70

ACCUMULATED FUND AS AT 31ST OCTOBER 2023

ASSETS	
BANK	£8,100.53
CASH IN HAND	£12.94
	£8,113.47

Financial Examiners Report

I have examined the accounts of Stonehouse Heritage Group for the period ended 31st October 2023 From the paperwork available and the explanations given I am satisfied that the financial statement gives a true and fair view of the clubs financial activity and affairs upto and including 31-10-2023.

Signed..... *Michael Add* Date..... *5/12/23*

Company/Designation..... *RETIRED INTERNAL AUDITOR*

We the undersigned being the trustees/executive of Stonehouse Heritage Group approve these accounts.

SHG Chairman *Robert Freel* (R Freel) Date..... *5/12/2023*

SHG Treasurer *James Monie* (J Monie) Date..... *5/12/23*

SHG Vice Chairman..... *A Alder* (A Alder) Date..... *5-12-2023*

4 NOTES TO THE ACCOUNTS FOR THE YEAR END 31ST OCTOBER 2022

1. Basis of Accounting

The accounts have been prepared on an Income and Expenditure basis in accordance with the **Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 as amended.**

2. Nature and Purpose of funds

Unrestricted Funds are those that may be used at the discretion of the trustees in furtherance of the aims and objectives of the group.

Restricted funds may only be used for a specific purpose. Restrictions arise when specific conditions are applied or funds are obtained for a specific purpose.

£500 is currently restricted

3. Related Party Transactions

Web development and hosting carried out by Digital Routes Scotland Limited.

4. Income

The majority of the group's income comes from Grants, membership and donations. Memberships include ordinary membership which is paid locally or via the website through PayPal. A summary of the main income is as follows

Restricted Income 2022-2023

Grants £500

Unrestricted Income 2022-2023

Total income £1008 comprising

Membership	£531
Bank Interest	£ 82
Donations	£188
Book sales	£141(includes duplicate payment)
Misc. (postage return)	£ 65

5. Grants & Donations Received

Total Grants and donations received during the financial year were £688

Grants

Stonehouse community council Micro Grant **£500**

Donations

Total Donations £188

W McLellan	£150
Exhibition Jar	£ 20
Amazon smile	£ 18

6. Expenditure

Grants & Donations Made

Total £1165

Grants:

SLC Ref £835

SLC community £330

Membership /Subscription Expenditure

Membership of LHF £15

Membership of LFHS £10

British Newspaper Archive £77

7. Governance Costs

No independent examiners fee paid.

8. Miscellaneous costs

Total £382, breakdown as detailed below

Expenditure

Postage & Stationary £114

Hall Let £ 52

Harwell £ 60

Poppy wreath £ 29

Sundries £ 31

Duplicate payment returns £ 70

Wireless K/board Mouse/hub £ 26